

Standing Order & Bank Details

Please fill in your bank's details, the amount of your gift and your account details, sign at the bottom and then send to your bank. Or **use these details to set up a standing order via telephone or internet banking**. Please always quote your name, and only one name, as the reference.

To:Bank

Address:.....

.....Postcode:.....

Please pay to

CAF Bank

Sort Code: **40 - 52 - 40**

The sum of: £ _____ : _____

Amount in words:

For the credit of: **Grace Church Milton Keynes**

Account number: **00012844**

Quoting reference [please insert your name]

On the day of 20.....

and every month thereafter on the same date until further notice.

Please cancel any previous standing order in favour of the beneficiary named above and debit my/our account accordingly:

Name of account:.....

Account number:

Signed:..... **Date:**

[2020/05]



Grace
CHURCH

**Boost your donation by
25p of Gift Aid for
every £1 you donate**

giftaid it
**Make your gift
go even further**

It's very easy to stretch your giving. If you pay income or capital gains tax, we can normally reclaim the tax you have paid on any donation, and you need to sign only *one* simple form! Everything you need to know about Gift Aid is inside....

Grace Church Milton Keynes is a registered charity no.1156871

[2020/05]



Boost your donations by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid my donation of £_____ * and any donations I make in the future or have made in the past 4 years to Grace Church Milton Keynes.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Your details:

Title: First Name or initials:

Surname:

Full Home Address:

.....Post Code:.....

Signed Date.....

Please notify us if you:

- Want to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

*If you are not making a donation at this time please leave this space blank

When completed, please return this page to the Church Office, place it in the collection, or scan and email it to office@gracechurchmiltonkeynes.org. Don't forget you can also make a declaration via the church web site.

[2020/02]

What is New Gift Aid?

Gift Aid is the scheme under which you make a donation on which a registered charity can claim back the income or capital gains tax you have already paid or will pay by the end of the tax year. For example, a gift of £80 is worth £100 to Grace Church - that's the £100 you earned before you paid 20% tax on it!

How do I give via New Gift Aid?

Just make a donation by any means. Sign the Declaration opposite, or let us know you want to gift aid so our Gift Aid Administrator can get you to sign a Gift Aid Declaration later. We suggest you make **one** declaration covering **every donation you might make to Grace Church from now on**. You wouldn't have to sign any more forms after that if you donated again at any time, though there is **NO** commitment to make more than one donation. You can cancel the declaration at any time, too.

Points to watch

Gifts can only be from **one named individual** .

If you use a cheque from a **Building Society account** please make sure your name is mentioned on it - if not, write it on the back. If you give via **telephone or internet banking**, please quote your name as the reference. This is so we can provide an audit trail to HM Revenue & Customs.

If you want to make a **cash donation**, please **put it in an envelope** with your name on it. Please fill in the form opposite and place it in the envelope with your donation. If you make subsequent cash donations just put your name on the envelope.

I want an easy way to give regularly

Just pay by standing order. There's a standing order form on the back of this leaflet. Alternatively, set one up via telephone or internet banking using the account details on the form.

Does it matter if I pay tax only at lower rate?

No. You just need to be sure that you will have paid enough tax in the current tax year to cover what we and any other charities you gift aid to will claim back. See opposite for full details.

How do I know what tax you'll claim back?

Take the amount of your gift and multiply it by 1/4.

What if I pay higher rate tax?

People who pay tax at the higher rate can also get relief on income or capital gains tax on their donations You can claim this via your taxreturn.

Can I cancel a declaration?

Yes, at any time. There is no forward commitment.

Contact us:

T: 01908 281380 E: office@gracechurchmk.org W: www.gracechurchmk.org
Grace Church, Office 5, 11 Winchester Circle, Kingston, Milton Keynes MK10 0BA

[2020/05]

